



MEMBER : NSE, BSE, MCX
DP : NSDL

CONSORTIUM SECURITIES PVT. LTD.
Regd. Off. : 36, Sant Nagar, East of Kailash,
New Delhi-110065
Tel. : + 91 11 4562 2000
e-mail : info@consortiumsecurities.com
www : consortiumsecurities.com
CIN : U74899DL1994PTC058772

CERTIFIED TRUE COPY OF RESOLUTION NO. 009 PASSED IN THE MEETING NO. 004/2024-25 OF THE BOARD OF DIRECTORS OF CONSORTIUM SECURITIES PRIVATE LIMITED HELD ON FRIDAY, THE 13TH DAY OF DECEMBER 2024 AT THE REGISTERED OFFICE OF THE COMPANY AT 36, SANT NAGAR, EAST OF KAILASH, NEW DELHI – 110065 AT 10:30 A.M.

"RESOLVED THAT the draft 'Investor Grievance Redressal Policy' placed before the Board by Mr. Madan Mohan Singh, Managing Director in accordance to the various SEBI/Exchange Circulars and directives from time to time be and is hereby approved and adopted.

"RESOLVED FURTHER THAT Mr. Madan Mohan Singh, Managing Director and Mr. Pradeep Raj, Compliance officer be and are hereby, severally or jointly, authorized to implement the Policy and to do all such necessary acts and deeds as required for its implementation in compliance to the regulatory and exchange directives from time to time including its publication on the official website of the Company".

CERTIFIED TRUE COPY

For and on behalf of

Consortium Securities Private Limited


(Sarika Sood)
Director

Director

DIN : 00020520

Address : C-96, Chander Nagar
Janakpuri, A-Block
New Delhi -110058





INVESTOR REDRESSAL MECHANISM

1. A register of complaints shall be maintained centrally at the head office in accordance to the rules, regulations, Bye laws and directives of the Exchanges/SEBI stating complete detail of complaint including name of originating branch, sub-broker, authorized person etc.
2. An email id shall be exclusively designated for reporting complaints/grievances by the investors for reporting complaint electronically. The said email-id shall be informed to all investors and also displayed on the official website of the company. The designated email-id shall be printed on various stationary including KYC form and contract notes etc.
3. All the complaints registered with SEBI/NSE/BSE/MCX-SX/USE and/or received directly from investors shall be recorded in complaint register with status and other details including the mode of received (e.g. verbally, telephonically, electronically and physically). Complaint received physically and electronically by email shall be filed serially in a box file with indexes.
4. The investor grievance redressal cell will monitor and redress the investor's complaint in supervision of Compliance officer. The board of directors of the Company also reviews the grievances status on a periodic basis.





5. It will be the duty of grievance redressal cell of the company to ensure that the complaints received from investors are redressed earliest and without delay. The board of directors also periodically monitors the status of pending complaints and duration of pendency. In cases wherein there is a delay in redressal whatever the reasons are, suitable instructions shall be given, which includes assistance from the legal consultants and other agencies to ensure the redressal earliest. The company has set a target period of maximum 30 days for redressal of any complainant provided the matter is not sub-judice before any court of law.

6. The Company shall regularly monitor the complaints according to its nature, originating branch, against a particular employee and/or sub-brokers, authorized person etc. Suitable steps/actions shall be taken against the branches, employees, sub-brokers etc. from where maximum complaints are received/ shall be received. The analysis of nature of complaints helps the management to strengthen the systems further and to put in place necessary additional checks. Periodic MIS shall be prepared for smooth analyzing the complaints.

ESCALATION MATRIX

Designated Officer	Contact Person	Contact No.	Email Id
Customer care	Aysha Bano	+911145622020-21	customer@consortiumsecurities.com
Head of Customer care	Sarli Jose	+911145622027	sarli@consortiumsecurities.com
Compliance Officer	Pardeep Raj	+911145622022	pradeep@consortiumsecurities.com
Accounts Manager	Norbert Dsa	+911145622028	norbert@consortiumsecurities.com
CEO	Madan Mohan Singh	+911145622012	madan@consortiumsecurities.com

The Trading Member has provided a link to SCORES on our website. The Investor may also choose to opt remedies through the Online Dispute Resolution mechanism of SEBI. The link of





the Online Dispute Resolution available on our company website

www.consortiumsecurities.com.

